

## Letterheads

8.27" x 11.69"



- Data format (incl. 0.10 in bleed): 8.47 x 11.89 in
- Trimmed size: 8.27 x 11.69 in
- Front side and reverse side dimensions are identical.
- **Safety margin**  
Maintaining 0.2 in space between the text/information and the edge of the trimmed format prevents undesirable cuts.



### Please note:

- Allow for trim allowance and safety margin according to instructions.
- Arrange background graphics, images or graphics up to the edge of the data format.
- Tolerances may occur during production due to cutting, punching and folding processes.
- This sketch is not drawn to scale.
- Print Files: Instructions and templates can be found under the menu item "Print Files" at [www.onlineprinters.com](http://www.onlineprinters.com).